

**SAMPLE UNC LIBRARY OXFORD SUMMER SEMINAR TIMETABLE WEEK 1**

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	8:00am Breakfast	8:00am Breakfast	8:00am Breakfast	7:00am <b>EARLY BREAKFAST</b>	8:00am Breakfast	8:00am Breakfast
9:00am - 12:00noon <b>ARRIVAL</b>  Porters available from 9:00am - 1:30pm  Coffee available	<i>Sadler Room, Rewley House</i>  9:30am Introductions, Programme and Oxford Context. Kate Alderson-Smith and Gail Merrett  History of UNC Library. Bill Clennell	<i>Sadler Room, Rewley House</i>  9:30am Upholding Bodley's Vision: the challenge of managing Oxford University's libraries in the digital age. Ronald Milne Acting Director, OULS	<i>Sadler Room, Rewley House</i>  9:30am Overview of qualification routes for UK librarians Gill Powell Staff Development, OULS  Career paths <i>Small presentations from library staff</i>	7:30am LONDON - Coach departs from Rewley House  10:30am - 12:00noon British Library Tour (Please report to the Information Desk at 10:20)	<i>Sadler Room, Rewley House</i>  9:30am How to have fun in libraries without killing the collections: the role of Conservation at Oxford . David Howell Head of Preventive Conservation and Research, Conservation and Collections Care, OULS  10:45am Coffee	<b>FREE TIME</b>
	10:45am Coffee	10:45am Coffee	10:45am Coffee		10:45am Coffee	
12:00 Check into Rooms	<i>Wellington Square Gardens</i> 11:10am Group Photograph  <i>Sadler Room, Rewley House</i> 11:45am An introduction to Oxford as seen through its history and buildings. Chris Day	<i>Sadler Room, Rewley House</i>  11:00am Library buildings and good design. David Perrow Acting Deputy Director, OULS	Career paths continued	Afternoon free to explore London.  You will be provided with an allowance for travel back to Oxford.	<i>Sadler Room, Rewley House</i>  11:00am Developing an Emergency Plan for OULS Libraries. Kristie Short-Traxler Preventive Conservator / Emergency Planner, Conservation and Research, Conservation and Collections Care, OULS	
1:00pm LUNCH & BRIEFING	1:15pm LATE LUNCH	12:45pm LUNCH	12:45pm LUNCH		12:45pm LUNCH	NO LUNCH PROVIDED
2:15pm Oxford Tour	2:15pm Meet at reception to walk to the Bodleian Library  2:30pm - 5:15pm Visit to the Bodleian Library: registration and tour	<i>Sadler Room, Rewley House</i>  2:15pm An introduction to OLIS Sue Pemberton Continuing Education Library	<i>Sadler Room, Rewley House</i>  2:15pm The British Library: preservation and innovation John Tuck Head of British Collections, British Library		2:00pm Meet at the reception to walk to Botanic Gardens.  2:30pm - 4:00pm Visit to the Botanic Gardens Collections. Kate Pritchard Assistant Curator, Greenhouse Collections	
4:00pm TEA		3:15pm TEA	3:15pm TEA			
<i>Common Room, Rewley House</i>  6:00pm Opening Reception	<i>Divinity School, Bodleian</i> 5:30pm - 7:00pm Bodleian Library UNC Reception  7:00pm Walk back to Rewley House	Free time to use the Bodleian/explore Oxford	Free time to use the Bodleian/explore Oxford			
6:30pm Opening Dinner	7:15pm Dinner	6:30pm EARLY DINNER	7:00pm Dinner	NO DINNER PROVIDED	7:00pm Dinner	6:30pm: Dinner
		Tour of Historic Pubs				

**SAMPLE UNC LIBRARY OXFORD SUMMER SEMINAR TIMETABLE WEEK 2**

Sunday 21 May	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
8:00am Breakfast	8:00am Breakfast	8:00am Breakfast	8:00am Breakfast	8:00am Breakfast	8:00am Breakfast	8:00am Breakfast
FREE TIME ↓	9:30am	<i>Sadler Room, Rewley House</i> 9:30am Collection Management, Alice Keller, Head of Collection Management, OULS	<i>Sadler Room, Rewley House</i> 9:30am Health care libraries: strategy and future directions. Donald McKay, Head of Health Care Libraries, OULS	<i>Sadler Room, Rewley House</i> 9:30am Oxford's new Library Management System: procurement and implementation Erin Raynor Library Management System Project Manager, OULS	<i>Sadler Room, Rewley House</i> 9:30am Skills for 21 <sup>st</sup> century librarianship Debby Shorley Librarian, University of Sussex	DEPARTURE  Bedrooms to be vacated by 9:30am
	10:45am Coffee	10:45am Coffee	10:45am Coffee	10:30am Early Coffee	10:45am Coffee	
	<i>Sadler Room, Rewley House</i> 11:00am Ideas Stores. Heather Wills Idea Store Programme Director, London Borough of Tower Hamlets	<i>Sadler Room, Rewley House</i> 11:15am Managing electronic resources in a UK academic environment. Jonathan Mcaslan Electronic Resources Coordinator	<i>Sadler Room, Rewley House</i> 11:15am Outreach for Health Care Jo Hunter Research and Effectiveness Librarian, Health Care Libraries, OULS	<i>Sadler Room, Rewley House</i> 11:00am	<i>Sadler Room, Rewley House</i> 11:15am Seminar Plenary and close	
NO LUNCH PROVIDED	12:45pm: LUNCH	12:45pm LUNCH	12:45pm LUNCH	12:30pm EARLY LUNCH	12:45pm LUNCH	
↓	<i>Sheldonian Theatre</i>  2:00pm Presentations by Alan Coates (Rare Book Section, Bodleian), David Helliwell (Oriental Books & Manuscripts, Bodleian), Martin Kauffmann (Western Manuscripts Section, Bodleian) on items of interest from their collections  3:30pm Early Printed Books Project TBC		<i>Sadler Room, Rewley House</i> 2:00pm School libraries in the 21 <sup>st</sup> century. Kate Potter Senior Librarian St Clare's International School	<i>Sadler Room, Rewley House</i> 1:45pm	Free time	
			3:15pm TEA	2:45pm EARLY TEA	3:15pm TEA	
			Free time	3:10pm Meet at reception to walk to OUP  3:30pm - 5:00pm OUP Talk and Museum Martin Maw, Archivist	6:30pm Drinks Reception	
6:30pm: Dinner available	7:00pm: Dinner	7:00pm: Dinner	7:00pm: Dinner	7:00pm: Dinner	7:00pm: Final Dinner	